

SURF 2018



San Antonio Military Health System (SAMHS)
and Universities Research Forum

June 28, 8:00am - June 29, 12:00pm
The University of Texas at San Antonio
Main Campus, H-E-B University Center (HUC) Ballroom

The fourth annual **San Antonio Military Health System and Universities Research Forum (SURF)** will showcase the latest research discoveries of trainees, faculty, staff and students from health-related disciplines.

2018 Call for Abstracts

Submission deadline is:
March 1, 2018, midnight

Abstract Submission Website:
easychair.org/conferences/?conf=surf2018

Registration:
<http://research.utsa.edu/surf/>

*Note: To complete your online registration, do not use Internet Explorer. Please use a different browser.

Poster Competition:
All poster presenters will compete for 1st, 2nd & 3rd place!



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SURF 2018 CALL FOR ABSTRACTS

**Online Abstract Submission Deadline: Thursday, March 1 2018
at 11:59 P.M. CST**

San Antonio is a unique city, serving as a leader in government and civilian healthcare research through organizations like the San Antonio Military Health System (SAMHS), The University of Texas Health Science Center at San Antonio (UTHSCSA), and The University of Texas at San Antonio (UTSA). These institutions invite you to the fourth annual SAMHS and Universities Research Forum (SURF), a local event to showcase the work of trainees, faculty, staff and students from multiple disciplines and public health agencies across San Antonio. The forum will be held on Thursday & Friday, June 28 & 29, 2018, at The University of Texas at San Antonio Main Campus, H-E-B University Center Ballroom (HUC 1.104) from 8:00 A.M. - 4:00 P.M. on June 28th and 8:30am – 12:00pm on June 29th. Registration opens at 7:00 A.M. on both days.

With the theme “Evidence-Based Practice & Research in Healthcare: Encouraging Collaborative Partnerships”, forum participants will have the opportunity to present and share research, practice, policy, and collaborations; earn continuing education credits/units (e.g., CME, CNE); and connect with scholars and practitioners from SAMHS, academic institutions, and public, government, and private organizations and agencies for future education, research, policy, and practice collaborations.

Research, practice, policy, and collaborations will be presented in paper and poster sessions, roundtable discussions, and symposia along eleven focus areas/learning tracks:

1. Biomedical Engineering and Medical Devices
2. Brain Health
3. Health Information Technology
4. Immunology and Infectious Diseases
5. Inpatient and Outpatient Care
6. Medical Modeling and Simulation
7. Patient Engagement and Continuity of Care
8. Personalized Medicine
9. Pre-hospital Trauma and Critical Care
10. Public Health and Wellness
11. Regenerative and Molecular Medicine

General Abstract Submission Guidelines

We invite abstracts for research, policy, and practice papers and poster presentations, roundtable discussions, and symposia directly connected to at least one of the eleven focus areas/learning tracks. Submit abstracts through the [SURF 2018 online abstract submission website](#) by **Thursday, March 1, 2018 at 11:59 P.M. CST.**

Please note: In addition to submitting an abstract, all SURF participants must register to attend SURF via the [SURF 2018 registration website](#).

Abstract Types

There are two types of presentations at SURF 2018: 1) Podium, and 2) Poster. Submit your abstract following the below instructions in response to your preferred presentation type.

Podium Presentations

An abstract for consideration of a podium presentation should share the results of a quantitative, qualitative, or other analytical methods study. These studies are based on original data collection or secondary data analysis. Research paper abstracts should be fairly mature both conceptually and methodologically, ideally with some preliminary data analysis.

Poster Presentations

Poster presentations provide a forum for scholars to engage in active discussion with other conference participants about a completed research project or about a project in developing stages. Poster presenters will display their research on a large bulletin board (provided at the conference).

Instructions for podium or posters abstracts are provided below. NOTE: Each format has a particular set of guidelines.

Podium and Poster Presentation Abstract Instructions

All paper and poster abstracts must be submitted online via the [SURF 2018 EasyChair website](#). For those who have not used EasyChair, you will be asked to set-up an EasyChair account.

Abstracts content:

1. The abstract title is restricted to 225 characters.
2. The abstract itself must be no more than 500 words and must contain a Background, Purpose, Methods, Results, and Conclusion section.
3. Do not include pictures or tables in the abstract

4. All Air Force Investigators must submit a Form 3039 and a copy of their abstract to the Clinical Research Division (CRD) at usaf.jbsa.59-mdw.mbx.wing-crd-publications-and-presentations@mail.mil no later than 30 days before final clearance is required to present your materials. Form 3039 is located at: <http://static.e-publishing.af.mil/production/1/59mdw/form/59mdw3039/59mdw3039.pdf>
5. Army and Navy investigators are similarly required to clear their presentation materials through their respective Public Affairs offices prior to presentation at SURF 2018.

Online Abstract Submission for Podium and Poster Presentations

- All paper and poster abstracts must be submitted online via the [SURF 2018 EasyChair website](#). On the submission page, you will provide/designate/upload the following information:
 - **Author Information:** This includes: first and last name, email, country, organization (list department and institutional affiliations), web site (if applicable), and designate the corresponding author(s).
 - **Title**
 - **Abstract:** No more than 500 words. NOTE: Reviewers will not read beyond 500 words.
 - **Keywords:** This includes key phrases or key terms related to the research, practice, policy, or collaboration.
 - **Topics:** Designate the appropriate focus area/learning track.
 - **Submission Categories:** Indicate if the abstract is for a paper or poster.
 - **Upload File:** Upload a Word document file using the required formatting instructions provided in the section below. This file will be used to develop the forum booklet for accepted abstracts. NOTE: Reviewers will not have access to this Word document file.
- When the online submission form is completed, press the “Submit” button. The corresponding author(s) will receive a confirmation email from EasyChair.

Evaluation Criteria for Podium and Poster Abstracts

Each podium and poster abstract must demonstrate:

- **Relevance/Importance to at least one of the focus areas/learning tracks.** Biomedical Engineering and Medical Devices, Brain Health, Health Information Technology, Immunology and Infectious Diseases, Inpatient and Outpatient Care, Medical Modeling and Simulation, Patient Engagement and Continuity of Care, Personalized Medicine, Pre-hospital Trauma and Critical Care, Public Health and Wellness, Regenerative and Molecular Medicine
- **Technical Quality:** Demonstrate clear ideas and arguments addressing theory, practices, and/or methods. Exhibit high quality writing and accurately cite relevant sources.

- **Innovation:** Introduce and/or promote the development of new ideas, practices, and/or methods within a selected focus area/learning track.
- **Intellectual Merit:** Research advances knowledge and understanding within a field of study or across disciplines.
Broader Impacts to Society: Research must not only contribute to the growing fund of knowledge, but benefit society, including teaching, training, learning, and outreach.

Abstract Formatting Instructions for Podium and Poster Word Document Files

The uploaded Word document file for paper and poster abstracts should be formatted as follows:

- **Title:** Arial font, 14-point size, centered, boldface, all caps, and two spaces between each word
- **Author(s):** Use Arial font, 12 point-size, centered, and boldfaced with presenter(s) name first. Provide first and last names, credentials, department, college/school (if applicable), and institutional affiliations (e.g., Jill Hernandez, Ph.D., Biomedical Engineering, College of Sciences, The University of Texas at San Antonio).
- **Abstract Body:** Arial font, 12-point size, use 1" page margins on all sides. Indent the first line of each paragraph by half an inch. Use both left and right justification. Superscripts and subscripts should be 9-point size.
- Please include acknowledgements and funding support. NOTE: If this information limits the size of abstract body, please extend the text to an additional page.

Abstract Submission Timeline

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| • Monday, November 13, 2017 | Online abstract submission opens |
| • Thursday, March 1, 2018 11:59 P.M. CST | Deadline to submit abstract(s) |
| • Friday, April 6, 2018 | Accepted abstract notification |
| • Friday, April 27, 2018 | Deadline to accept/decline presentation invitation(s) |
| • Thursday & Friday, June 28 & 29, 2018 | SURF 2018 |

SURF 2018 Website Links

- SURF Website: <http://research.utsa.edu/surf/>
- Abstract Submission: <https://easychair.org/conferences/?conf=surf2018>
- Registration: <https://www.regonline.com/SURF2018>
- NOTE: To complete your online registration, do not use Internet Explorer. Please use another browser.

Additional SURF Information

SURF registration and UTSA Campus parking are free to all participants. All presenters must register to attend SURF at this website <https://www.regonline.com/SURF2018>

Free parking is provided in the Brackenridge Avenue Lots 1 & 2. No permit is required. If you would like to park closer to the H-E-B University Center (HUC), parking is available in the Ximenes Avenue Garage, which charges \$2.00/hour. See the SURF-UTSA Campus map: http://research.utsa.edu/surf/download/SURF_Map.pdf.

Contact Information

For additional information about SURF, please contact Daniel Arriaga, Program Coordinator, The University of Texas at San Antonio via email (daniel.arriaga@utsa.edu) or phone (210-458-6302)