

Bi-Annual Review of Research Centers/Institutes

Reporting Period:

Reporting Research Center/Institute: _____

1. Overview and Executive Summary

Provide a brief description and main research focus of the center/institute to include date of inception, mission, history and any changes that have occurred since the original scope of the Center/Institute. Two Page limit.

2. Organizational Structure

Insert Organizational Chart

Center/Institute Staff (Please complete the chart below):

Name	Title	Professional, Technical or Administrative	Office Location	FTE

Center/Institute Affiliated Faculty (Please complete the chart below):

Name	Department	College	Description of participation in Center/Institute

Provide a list of undergraduate, graduate and postdoctoral researchers contributing to the center/institute activities.

Name	Undergrad/Grad	Major	Advisor	Anticipated graduation date	Source of Funding (if funded)	Total amount funded this year	Publications with citation	Activities contributing to center/institute goals

Provide list of Advisory Committee Members

Name	<i>Organization represented</i>	<i>Term on Committee</i>

3. Description of Space currently occupied, space challenges and plans for expansion or move to a new location.

4. Research Activity:

*Research **Proposals Submitted** during the reporting period – please include the following for each proposal by either listing below or attaching a spreadsheet with the requested information.*

Project Title:

Funding Agency:

PI & Percent of Credit:

Co-PI & Percent of Credit:

Other Faculty or Staff Collaborating on the Project:

Short Description of Project:

Project Period:

Requested

Funding:

*Funded Research **Awards received** during the reporting period - please include the following for each award by either listing below or attaching a spreadsheet with the requested information.*

Project Title:

Funding Agency:

PI & Percent of Credit:

Co-PI & Percent of Credit:

Other Faculty or Staff Collaborating on the Project:

Short Description of Project:

Project Period:

Award Amount:

Expenditures as of (ENTER DATE):

*Funding received in the form of a **Gift** received during the reporting period – please include the following for each gift.*

Donor:

Purpose of

Gift:

Amount:

Provide a **list of publications** published during the reporting period by the Center/Institute (including books, journal articles and reports). Please provide this list in APA style.

Provide a **list of intellectual property and/or licensing agreements** made through the Office of Commercialization and Innovation

5. External/Internal Collaborators

External Collaborations Formed (list name and type of organization, i.e. academic, private, public and briefly describe their participation in research activities)

Internal Collaborations Formed (list name of departments, colleges, and other research center/institutes, and briefly describe their participation in research activities)

6. Honors & Awards

7. Description of public service and/or outreach events

Date:

Location:

Audience:

Purpose:

Number Attended:

8. Other Information: Provide any other information deemed relevant to the evaluation of the ORU's effectiveness, including an updated five-year projection of plans and resource requirements where feasible.

9. List the top three goals/objectives for the coming year.