This document is designed to serve as a project management tool relevant to the funding opportunity. Please click the Program Solicitation link below or contact the program officer.

**Program Solicitation**  |  **GRFP FAQs**
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Graduate Research Fellowship Program (GRFP) - National Science Foundation
Application Submission:
- **FastLane**, Click on Graduate Research Fellowship Program, Register, Login

Application deadline will depend on the **Field of Study**:
- Life Sciences, Geosciences – Monday, October 22
- Computer & Information, Science / Engineering, Engineering, Materials Research – Tuesday, October 23
- Psychology, Social Sciences, STEM Education and Learning – Thursday, October 25
- Chemistry, Mathematical Sciences, Physics and Astronomy – Friday, October 26

Eligibility:
- US Citizen, Permanent Resident
- Early-career: undergraduate / graduate
- Pursuing research-based MS / PhD
- Science / Technology / Engineering / Mathematics (STEM) or STEM Education
- Enrolled in accredited institution in US by Fall
- Senior, baccalaureates; first year / second year graduate; first 12 months of graduate study

Application Instructions:
- Use correct font and margins
- Personal Statement (3 pages)
- Research Plan Statement (2 pages)
- Transcripts (upload electronically)
- Reference Letters (3 letter writers required) Due November 2nd by 4pm CST
- Institution letterhead
- Limit two (2) pages
- 12-point Times New Roman in body of letter
- Reference writer name and title
- Department & Institution or organization

Award Information:
- Fellowship provides a stipend of $34,000 / year and cost of education of $12,000
- Three years of support during the 5-year fellowship period

Recommendations for Applicant:
- Begin early and review the Program Solicitation
- Reference writers selection and confirmation
- Be attentive to merit review criteria
- Identify colleagues to comment on multiple statement drafts
- Share application and merit review criteria with reference writers
- Reference letter monitoring

**UTSA Proposal Processing**  |  **Cayuse**:
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- Contact Research Service Center at least two weeks prior to the due date
- Complete Conflict of Interest [http://research.utsa.edu/research-funding/conflict-of-interest/coi-training/login/](http://research.utsa.edu/research-funding/conflict-of-interest/coi-training/login/)
- Complete Disclosure of Financial Interest [https://oric.utsa.edu](https://oric.utsa.edu) click “File a New Disclosure”
- Create a profile in Cayuse and link with UTSA [http://research.utsa.edu/research-funding/cayuse/](http://research.utsa.edu/research-funding/cayuse/)
- Complete routing form and confirm information with your Advisor [https://comal.it.utsa.edu/routing/login.php](https://comal.it.utsa.edu/routing/login.php)
- Proposal will be created in Cayuse under Advisor’s name for internal routing/approval
- Submit application by due date, send final copy and confirmation email to the Research Service Center