

# Limited Submission Scoring Matrix

## Governor's Summer Merit Program 2019

Principal Investigator(s):

### BACKGROUND & INSTRUCTIONS

A "limited submission" refers to a grant program that places a limitation on the number of proposal applications a single eligible entity can submit each cycle. The University of Texas at San Antonio (UTSA) has a process in place to allow for an internal competition among interested PIs to determine which application(s) will move forward. Once a limited submission opportunity is identified, an internal call for pre-proposals is sent out to potential PIs. Those interested in being considered for full submission are required to submit a pre-proposal (ranging from one to five pages, depending on the type of program and sponsor) by a specified date. If more applications are received than the institution is allowed to submit to the sponsor, the applications are moved forward to a peer review process in order to make final selection(s).

That peer review process is what you are taking part in now. While we do want you to be aware that **the proposals you review here are *not* finalized and will be expanded before they are submitted to the sponsor**, we ask that you be as critical in your review as you would be if these applications were moving forward to a sponsor now. We are **especially interested in your feedback on weaknesses of the applications and where improvements can be made** either before they move forward through submission to this program or others.

If you are reviewing more than one application for this same program, we ask that you use the applications as a reference for one another in your scoring, knowing that the pool will be ranked based on scores received to determine which move(s) forward to the sponsor.

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## SCORING

Selection of applications to be submitted to the Governor's Summer Merit Program will be based on a 5-point scoring scale for criteria given below.

### No. of applications allowed per institution this cycle: 1

- Ratings should be given in whole numbers (no decimals).
- Reviewers should consider not only the relative number of strengths and weaknesses, but also the importance of these strengths and weaknesses to the criteria or to the overall impact when determining a score.
  - For example, a major strength may outweigh many minor and correctable weaknesses

**Minor weakness:** easily addressable weakness, does not substantially lessen impact

**Moderate weakness:** lessens impact

**Major weakness:** Severely limits impact

## SCORING RUBRIC

Score	Description
1	<b>Poor</b> – No evidence or information provided
2	<b>Fair</b> – Minimal evidence; limited potential; vague; weak concepts; limited likelihood of success; limited in innovative thinking; lacks sufficient information
3	<b>Good</b> – Some evidence; partially developed concepts; some potential for effectiveness and success; some inconsistencies; needs work; some innovation present; requires additional information/clarification
4	<b>Very Good</b> – Convincing concepts with enough examples of evidence to indicate a good chance for success; clear and complete; innovative
5	<b>Excellent</b> – Excellent concepts; exceptional evidence; well-thought out with an extremely high likelihood of success; exemplary; highly innovative

Borrowed from State of Ohio's Straight A Fund Application Scoring & Evaluation Process, Criteria & Rubrics

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**Governor's Summer Merit Program 2019**  
**SCORED REVIEW CRITERIA**

Please consider each of the review criteria below in the determination of merit, and give a separate score for each, based on the rubric above.

*Below, please summarize the factors that informed your individual criteria scores:*

<b>1. Executive Summary (10% weight)</b> Name of organization, total funding requested, number of eligible students, length and location of camps, number of scholarships, target population, and average cost per eligible student.
Strengths:
Weaknesses:

<b>2. Demonstrated Experience (30% weight)</b> Organization's qualifications and general experience in providing STEM programs; experience with current and previous TWC grants related to STEM programs for students ages fourteen (14) to twenty-one (21); and experience providing non-TWC STEM programs for students ages fourteen (14) to twenty-one (21)
Strengths:
Weaknesses:

<b>3. Project Plan (40% weight)</b> Description of the summer camp(s); target population and the outreach and recruitment strategy; application process and criteria; expected student outcomes; follow-up activities, if any, and how these follow-up activities will help to measure whether the scholarship opportunities funded by the grant inspired summer camp students' interest in pursuit of STEM-related careers.
Strengths:
Weaknesses:

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### 4. **Project Plan: Activities, Deliverables, and Milestones (10% weight)**

Timeline of activities and milestones critical to the project to include estimated start and end dates and the target numbers.

Strengths:

Weaknesses:

### 5. **Project Administration Plan (10% weight)**

Description of who will be responsible for managing the day-to-day activities of the program; qualifications of faculty and instructors who will be involved in the academic instruction and activities of the summer camp(s); description of the responsibilities of the independent school districts, middle schools, and high schools involved in the summer camp(s); and a description of how attendance and pre- and post- assessments will be administered.

Strengths:

Weaknesses:

### **ADDITIONAL COMMENTS TO APPLICANT**

Reviewers may provide guidance to the applicant or recommend against submission without fundamental revision.

**Additional Comments to Applicants** (Optional)

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### Evaluation Scores

<b>Criteria</b>	<b>Weight</b>	<b>Your Score</b>
1. Executive Summary	10%	
2. Demonstrated Experience	30%	
3. Project Plan	40%	
4. Project Plan: Activities, Deliverables, and Milestones	10%	
5. Project Administration Plan	10%	
<b>Total</b>	<b>100%</b>	