Instructions for Accessing CITI Essentials of Grant Proposal Development (EGPD) Course

Navigate to:
https://www.citiprogram.org/index.cfm?pageID=14&languagePreference=English&region=1

1. Click on “Log in Through My Institution” in menu towards top of page
2. Select “University of Texas at San Antonio” from the organizational listing
3. If you do not already have an account, you will be prompted to initiate one using your UTSA ABC123 and passphrase (single sign-on portal)
4. Once logged in, click on “View Courses” button
5. Scroll down and under “Learner Tools for University of Texas at San Antonio” select “Add a Course”
6. Scroll down until you see “Essentials of Grant Proposal Development (EGPD) and select the “Yes” radio button
7. Click “Submit”

This course should now appear as one that you are enrolled in and you can complete the modules at your own convenience and desired pace.

Should you have any technical difficulties or questions, please email us at ors@utsa.edu.