



**SAN ANTONIO MILITARY
HEALTH AND UNIVERSITIES
RESEARCH FORUM**

CALL FOR ABSTRACTS

**Online Abstract Submission Deadline: Friday, February 2, 2023
at 11:59 P.M. CST**

Table of Contents

SURF 2023 CALL FOR ABSTRACTS	0
Overview	1
Themes	2
General Abstract Submission Guidelines	2
Abstract Types	2
Podium Presentations.....	2
Poster Presentations	3
Abstract Preparation Instructions	3
Online Abstract Submission Instructions.....	3
Abstract Formatting Instructions (for Word Document Files)	4
Abstract Submission Timeline	4
Evaluation Criteria for Abstracts	5
Additional SURF Information	4
SURF 2023 Website Links	4
Contact Information	4
Accommodations Notice.....	5

Overview

San Antonio is a unique city, serving as a leader in government and civilian healthcare research through organizations including the San Antonio Military Market, The University of Texas Health Science Center at San Antonio (UT-Health San Antonio), The University of Texas at San Antonio (UTSA), The University of the Incarnate Word (UIW) and Veterans Administration (VA). These institutions invite you to the ninth annual **S**an Antonio Military Health and **U**niversities **R**esearch **F**orum (SURF), a conference that attracts presenters from around the nation to showcase the work of students, trainees, faculty and staff. The forum will be hosted on Thursday, June 15, 2023 at The University of Texas at San Antonio, Main Campus, H-E-B Student Union, Ballroom (HSU 1.104), 1 UTSA Circle, San Antonio, TX 78249.

The mission of the SURF conference is to “advance research collaborations among academic, military, and industry partners to improve health outcomes and readiness.” Participants will present and share research, practice, and policy knowledge; and connect with scholars and practitioners from the SAMHS, academic institutions, and other public, government, and private organizations and industry partners.

General Abstract Submission Guidelines

We invite abstracts that propose original research, policy, and practice interventions as podium and poster presentations. Submit abstracts through the [SURF 2023 abstract submission website](#) by Friday, **February 3, 2023 at 11:59 P.M. CST.**

SURF registration is free. Participants must register to attend SURF via the [SURF 2023 registration site](#).

Themes

Research, practice, and policy interventions will be presented in paper and poster sessions, panel discussions, and symposia according to the themes below. Abstracts submitted in the “Other” category will be grouped by the abstract reviewers into panels of related papers or posters.

1. Battlefield Health and Trauma
2. Brain & Mental Health
3. Clinical Investigations
4. Critical Care Medicine
5. Dental Research
6. Emerging Threats and Directed Energy
7. Health Systems Research
8. Human Performance, Readiness and Recovery
9. Infectious Disease
10. Medical Modeling, Simulation and Diagnostics
11. Nursing Research
12. Other Emerging Science and Technologies
13. Patient Safety/Wellness
14. Precision Medicine
15. Regenerative Medicine
16. Women's Health Initiatives

Abstract Types

There are two types of presentations for which we are soliciting abstracts: 1) Podium and 2) Poster. Please follow the instructions below to submit your abstract in response to your preferred presentation type. If you submit for consideration as a podium presenter but are not selected, you will automatically be considered for a poster presentation.

Podium Presentations

An abstract for consideration of a podium presentation should share the results of a quantitative, qualitative, or other analytical methods study. These studies are based on original data collection or secondary data analysis. Research paper abstracts should be mature both conceptually and methodologically, ideally with some preliminary data analysis.

Poster Presentations

Poster presentations provide a forum for scholars to engage in active discussion with other event participants about a completed research project or about a project in developing stages. Poster presenters will have the opportunity to display their posters on large frames (provided) during a networking and poster session.

Abstract Preparation Instructions

All podium and poster abstracts must be submitted online via the SURF 2023 Call for Abstracts [Application Form](#).

Abstract content:

1. Title (up to 225 characters).
2. Abstract (no more than 500 words) must contain the following sections: Background, Objective, Methods, Results, and Discussion/Conclusion.
3. Abstracts without results or case reports will not be accepted.
4. Do not include pictures or tables in the abstract.
5. All Air Force Investigators must submit a Form 3039 and a copy of their abstract to the Clinical Research Division (CRD) at usaf.jbsa.59-mdw.mbx.wing-crd-publications-and-presentations@mail.mil no later than 30 days before final clearance is required to present your materials. Form 3039 is located at: <http://static.e-publishing.af.mil/production/1/59mdw/form/59mdw3039/59mdw3039.pdf>.
6. Army and Navy investigators are similarly required to clear their presentation materials through their respective Public Affairs offices prior to presentation at SURF 2023.

Online Abstract Submission Instructions

All podium and poster abstracts must be submitted online via the SURF 2023 Call for Abstracts [Application Form](#). On the submission page, you must provide:

- **Author Information:** First and last name, email, organization (list department and institutional affiliations), and designate the corresponding author(s). Be certain to enter name, affiliations, and contact information for all coauthors as well.
- **Title:** No more than 225 characters.
- **Abstract:** No more than 500 words. NOTE: Reviewers will not review abstracts greater than 500 words.
- **Keywords:** Include key phrases or key terms associated with your work.
- **Theme:** Designate the appropriate theme(s).
- **Submission Categories:** Indicate whether you are proposing a podium paper or poster presentation.
- **Upload File:** Upload a Word document using the required formatting instructions provided in the “Abstract Preparation Instructions” section above. Abstracts may be published in online or printed format. NOTE: Reviewers will

not have access to this Word document file, only the abstract entered into the form.

When the online submission form is complete, press the “Submit” button. The corresponding author will receive a confirmation email from the proposal submission system.

Abstract Formatting Instructions (for Word Document Files)

The uploaded Word document file for paper (podium) and poster abstracts should be formatted as follows:

- **Title:** Arial font, 12-point, centered, boldface, and all caps.
- **Author(s):** Use Arial font, 12 point, centered, and boldfaced with presenter(s) name first. Provide first and last names, credentials, department, college/school (if applicable), and institutional affiliations (e.g., Jill Hernandez, Ph.D., Biomedical Engineering, College of Sciences, The University of Texas at San Antonio).
- **Abstract Body:** Arial font, 12-point, use 1” page margins on all sides. Indent the first line of each paragraph by half an inch. Use both left and right justification. Superscripts and subscripts sized at 9-point.
- Please include acknowledgements and funding support. NOTE: If this information limits the size of abstract body, please extend the text to an additional page.

Abstract Submission Timeline

Friday, December 2, 2022	Online abstract submission opens
Friday, February 2, 2023, 11:59 P.M. CST	Deadline to submit abstracts
Thursday, March 20, 2023	Abstract review notification
Monday, April 3, 2023	Deadline to accept/decline invitations to present
Thursday, June 15, 2023	SURF 2022

Evaluation Criteria for Abstracts

Each podium and poster abstract will be evaluated based on the criteria below. Each criterion will be scored from 0-5, with 5 being excellent. Each abstract must demonstrate:

- **Originality:** How original is the concept presented in this abstract? Or, how original is the new approach to an old problem?
- **Logic:** Are the ideas presented in this abstract well-reasoned?
- **Quality:** contains a clearly stated hypothesis or issue and contains a background, methods, results, and discussion/conclusions section. Free of significant grammatical errors.
- **Significance:** originality, impact on the understanding of the topic of study
- **Validity:** How valid is the research design for the stated objectives, and how appropriate are any statistical techniques applied? For abstracts describing research studies, please include enough information to understand the experimental design/approach followed.
- **Synergy:** Is there potential for significant collaboration in the research?

Additional SURF Information

SURF 2023 Website Links

SURF Website: <https://research.utsa.edu/surf/>

Abstract Submission: https://utsa.az1.qualtrics.com/jfe/form/SV_bx6MgR0MiU3QLP0

Registration: https://utsa.az1.qualtrics.com/jfe/form/SV_6YEZbGnCUcOpVXM

Facebook Page: <https://www.facebook.com/satxsurf>

Contact Information

Have questions? Please email surf@utsa.edu. Thank you.

Accommodations Notice

The SURF 2023 Conference team is committed to providing universal access to all of our events. Please contact the SURF Program Manager at surf@utsa.edu to request disability accommodations. Advance notice is necessary to arrange for some accessibility needs.