Closing your study in Cayuse

1. Open your previously approved study

2. Once you have your study open, click New Submission, then Closure (in the right-hand corner)

3. Click Edit on the left-hand side of Study Dashboard
4. Or Complete Submission on the right-hand side of Study Dashboard

**Required Tasks:**

- [Complete Submission](#)

5. Complete all questions on the Closure Request section

![Closure Request](#)

6. Select Complete Submission

![Complete Submission](#)
7. Select Certify then Confirm

8. Closure Request will be sent to IRB for review