Modify a study in Cayuse

1. Open your previously approved study

2. Once you have your study open, click New Submission, then Modification (in the right-hand corner)

3. Click Edit on the left-hand side of Study Dashboard
4. Or Complete Submission on the right-hand side of Study Dashboard

   **Required Tasks:**
   - Assign PI
   - Assign PC
   - Complete Submission

5. Complete all Questions on the Modification section

   **Modification**

   **IMPORTANT REMINDER**
   Please answer the questions below, then insert your changes to the protocol using the sections to the left to navigate the form.
   Remember that your modification must be approved, including all updated study documents, before any changes to your study are implemented.

   **Describe Changes**
   Please describe the changes you are requesting.

6. Select Complete Submission

   ![Routing](Routing.png)
   - Send to PI for certification?
   - **COMPLETE SUBMISSION**

7. Select Certify then Confirm

   ![Routing](Routing.png)
8. Modification will be sent to IRB for review